

MARICOPA COUNTY FLOOD CONTROL DISTRICT BOARD OF DIRECTORS MINUTE BOOK
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November 17, 2004

The Board of Directors of the Flood Control District of Maricopa County, Arizona, convened at 9:00 a.m., November 17, 2004, in the Board of Supervisors' Auditorium, 205 W. Jefferson, Phoenix, Arizona, with the following members present: Andy Kunasek, Chairman, District 3; Fulton Brock, District 1; Max W. Wilson, District 4, and Mary Rose Wilcox, District 5. Absent: Don Stapley, District 2. Also present, Fran McCarroll, Clerk of the Board; Shirley Million, Administrative Coordinator; David Smith, County Administrative Officer and Paul Golab, Deputy County Attorney. Votes of the Members will be recorded as follows: (aye-no-absent-abstain)

MINUTES

Motion was made by Director Wilcox, seconded by Director Wilson, and unanimously carried (4-0-1) to approve minutes of meeting held October 4, October 20, 2004.

PERSONNEL AGENDA

Motion was made by Director Wilcox, seconded by Director Wilson, and unanimously carried (4-0-1) to approve Flood Control District Personnel Agenda (Exhibit C).

EASEMENTS AND RIGHT-OF-WAY DOCUMENTS

Motion was made by Director Wilcox, seconded by Director Wilson, and unanimously carried (4-0-1) to approve easements, right-of-way documents, relocation assistance, and appraisal services contracts under \$5,000 per resolution FCD 87-12; escrow instructions per resolution FCD 87-13; license procedures and fee schedules per resolution FCD 97-02; and payment of tax notices per resolution FCD 97-07 for Flood Control purposes. (ADM1910)

Property Management – East Maricopa Floodway Reach 4 (Per Resolution FCD 1999R016)

Item M-2172-2, Quitclaim Deed from the Roosevelt Water Conservation District to the Flood Control District of Maricopa County for the sum of \$10.00.

Property Management – 32nd Street and Union Hills (Per Resolution FCD 1999R016)

Item EF 404-PLE, Permanent Easement Appurtenant from the Flood Control District of Maricopa County to CVS 3264 Phoenix, L.L.C. for the sum of \$3,100.00.

REVISE POLICY FOR ADMINISTERING GRANTS (A2505) & RESCIND INDIRECT COST POLICY FOR GRANT PROGRAMS (A2506)

Motion was made by Director Wilcox, seconded by Director Wilson, and unanimously carried (4-0-1) to adopt revised policy A2505 - Policy for Administering Grants. And, rescind A2506 - Indirect Cost Policy for Grant Programs. (C1805015600) (ADM1918)

REASSIGN CONTRACT WITH MORRISON-MAIERLE, INC. TO MARICOPA COUNTY

Motion was made by Director Wilson, seconded by Director Brock, and unanimously carried (4-0-1) to reassign Contract FCD 2003C009, On-Call Plan Review Services with Morrison-Maierle, Inc. (Consultant) from the Flood Control District of Maricopa County due to the transfer of the Maricopa County Drainage

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Regulation function to the County Planning and Development Department and in accordance with Section XII - Successors and Assigns of the contract, the Flood Control District of Maricopa County needs to reassign contract FCD 2003C009 to the Maricopa County Planning and Development Department. (C6903069501)

REASSIGN CONTRACT WITH CH2M HILL TO MARICOPA COUNTY

Motion was made by Director Wilson, seconded by Director Brock, and unanimously carried (4-0-1) to reassign Contract FCD 2003C006, On-Call Plan Review Services with CH2M Hill (Consultant) from the Flood Control District of Maricopa County due to the transfer of the Maricopa County Drainage Regulation function to the County Planning and Development Department and in accordance with Section XII - Successors and Assigns of the contract, the Flood Control District of Maricopa County needs to reassign contract FCD 2003C006 to the Maricopa County Planning and Development Department. (C6903075501)

CHANGE ORDER WITH KIRKHAM MICHAEL & ASSOCIATES

Motion was made by Director Wilson, seconded by Director Brock, and unanimously carried (4-0-1) to approve Change Order No. 1 to Contract FCD 2004C005, On-Call Post Design Services, awarded by the Board of Directors of the Flood Control District of Maricopa County (BOARD) on May 19, 2004, to Kirkham Michael & Associates, Inc. Change Order No. 1 is to include in the Scope of Work the on-call post design services for Contract FCD 2003C025, Rittenhouse Detention Basin - Phase 1 - Side Weir, Outlet and North Basin Area. Approval of this change order leaves the original value of the contract at \$50,000.00 and the completion date of May 19, 2006 remains unchanged. (C6904088501)

CONTRACT WITH ASPEN CONSULTING ENGINEERS

Motion was made by Director Wilson, seconded by Director Brock, and unanimously carried (4-0-1) to award contract FCD 2004C027, On-Call Engineering, Planning, Environmental and Surveying Services, to Aspen Consulting Engineers (Consultant), in the amount of \$150,000.00. The contract is for the not-to-exceed amount stated above, or for seven hundred thirty (730) calendar days from the date of award, whichever occurs first. The Flood Control District of Maricopa County (District) and the Consultant will mutually agree to a detailed scope of work for each assignment prior to the commencement of any work. A not-to-exceed fee will be negotiated for each Work Assignment prior to the notice to proceed with each assignment. This negotiated fee will be in accordance with the rates included as Exhibit B to the contract. (C6905028500)

CONTRACT WITH URS CORPORATION

Motion was made by Director Wilson, seconded by Director Brock, and unanimously carried (4-0-1) to award Contract FCD 2004C042, On-Call Post Design Services, to URS Corporation (A Nevada Corporation) (Consultant). The Contract will be effective for 730 calendar days from the date of execution or until the contract expenditure of \$40,000.00, whichever occurs first.

The Flood Control District of Maricopa County (District) and the Consultant will mutually agree to a detailed scope of work for each work assignment prior to the commencement of any work. A not-to-exceed fee will be negotiated for each Work Assignment prior to the notice to proceed with each

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assignment. This negotiated fee will be in accordance with the rates included as Exhibit B to the contract. (C6905052500)

INTERGOVERNMENTAL AGREEMENT WITH MARICOPA COUNTY DEPARTMENT OF TRANSPORTATION

Motion was made by Director Wilson, seconded by Director Brock, and unanimously carried (4-0-1) to approve Intergovernmental Agreement (IGA) FCD 2004A005 between the Flood Control District of Maricopa County (District) and the Maricopa County Department of Transportation (MCDOT) for cost-sharing of the Project design, rights-of-way acquisition, construction, construction management, and operation and maintenance to construct an extended culvert crossing of Olive Avenue. (C6905059200)

CONTRACT WITH GANNETT FLEMING, INC.

Motion was made by Director Brock, seconded by Director Wilcox, and unanimously carried (4-0-1) to award Contract FCD 2004C019, White Tanks Flood Retarding Structure No. 4 (White Tanks FRS No. 4) Rehabilitation to Gannett Fleming, Inc., (Consultant). The contract will be effective for a period of seven hundred thirty (730) calendar days from date of execution or until the contract expenditure of \$1,500,000.00, whichever occurs first. The Flood Control District of Maricopa County (District) and Gannett Fleming, Inc., will mutually agree to a detailed scope of work for each work assignment prior to the commencement of any work. A not-to-exceed fee will be negotiated for each work assignment prior to notice to proceed with each assignment. This negotiated fee will be in accordance with the rates included as Exhibit B to the contract. (C6905063500)

CALL FOR BIDS AND AWARD CONTRACT FOR WHITE TANKS FLOOD RETARDING STRUCTURE NO. 3 PHASE 1

Motion was made by Director Brock, seconded by Director Wilcox, and unanimously carried (4-0-1) to authorize the Flood Control District of Maricopa County (District) to issue an Invitation for Bids for Contract FCD 2004C017, White Tanks Flood Retarding Structure (FRS) No. 3, Phase 1(#470) and to award the contract to the lowest responsible bidder if the bid is not more than ten percent (10%) over the engineer's estimate. (C6905064500)

AMENDMENT TO INTERGOVERNMENTAL AGREEMENT WITH CITY OF PHOENIX FOR ACDC PROJECT

Motion was made by Director Brock, seconded by Director Wilcox, and unanimously carried (4-0-1) to approve Intergovernmental Agreement (IGA) Amendment FCD 91011A to IGA FCD 91011 between the Flood Control District of Maricopa County (District) and the City of Phoenix (City) for the Bridge and Underpass Construction, Road and Utility Relocations for the Arizona Canal Diversion Channel project (#118). This Amendment defines the responsibilities for implementing the construction of three (3) new pedestrian underpasses along the Arizona Canal Diversion Channel (ACDC) within the City. The net affect upon the District's FY 2005 authorized expenditures budget is \$0. (C690506520)

TRANSFER POSITIONS TO THE NEW PUBLIC WORKS AGENCY

As discussed in Executive Session on November 15, 2004, motion was made by Director Brock and seconded by Director Wilcox to approve the transfer of specific District positions to the Maricopa County

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Public Works Organization. Further, pursuant to A.R.S. § 48-3603, to authorize shared staffing between Public Works and the Flood Control District (FCD), and the provision of work and services by Public Works to the District. (C6905071M00) (ADM1900) (ADM2000)

David Smith reported on the consolidation of some of the common administrative functions and overhead of the FCD, the Department of Transportation and the Solid Waste Division some months ago. Already a savings in excess of \$1 million had been realized through this consolidation. A core function described in this agenda item became necessary in transferring some staff members. He said that the monies from the several funds involved are accounted for and are being kept separate for crediting expenses to maintain the integrity of the funds. Functions being shared include IT functions, GIS system, payroll, finance and purchasing, evolving into a more efficient way of delivering these services.

Mike Ellegood added several key points. He said Joy Rich had initiated this idea last fall with Ken Troxel. Mr. Ellegood was named Director of Public Works last February and he said that they have been pulling all these functions together for the past year in a combined effort of the departments and district. He expressed appreciation for the guidance and support they received from a number of agencies and people during this time. He said that only administrative and overhead functions were involved, maintaining all of the discreet operating functions within the respective departments. He stated that the million dollars saved so far would be recycled back into beneficial community projects. No layoffs resulted from this consolidation although a series of vacant positions were eliminated. He acknowledged the vision put forth by Joy Rich to bring this about.

Director Brock said he believes that this consolidation shows that Maricopa County is trying to create efficient operations wherever and whenever possible. He recognized the contribution made by David Smith in bringing the diverse staff members together to make this happen. All of the directors expressed their appreciation for all those making their efforts succeed in this transition and consolidation.

Motion carried unanimously (4-0-1).

MEETING ADJOURNED

There being no further business to come before the Board, the meeting was adjourned.

Andrew Kunasek, Chairman of the Board

ATTEST:

Fran McCarroll, Clerk of the Board